

OBTAIN A MEDICAL RELEASE AND RECORDS

WORKERS' COMPENSATION CLAIMS MANAGEMENT TOOLS FOR OHIO MANUFACTURERS

At the time of an incident, while the injured worker is completing relevant documentation (including an incident report), collect medical release(s) and a list of medical providers used by the injured worker. Having these documents will be useful in the event prior medical records are needed to better understand the injury/illness.

We recommend you routinely – on every injury/illness – obtain the two signed medical releases listed below. The BWC C-101 enables the retrieval of claim-related records, and the standard medical release enables collection of non-claim-related records if they are needed. Both releases are often used in the investigation of a claim. Making this a standard operating procedure will help diminish any feelings about matters of privacy or harassment on behalf of the injured worker.

Click here to obtain BWC Form C-101 from a list of forms:

<https://www.bwc.ohio.gov/bwccommon/forms/BWCForms/nlbwc/EmployerForms.asp>

Click here to download the Standard Medical Release:

<http://www.ohiomfg.com/wp-content/uploads/Standard-Medical-Release.pdf>